



Annual Maintenance Plan

Objective: Seasonal maintenance of the HVAC system helps prolong the life span, increase energy savings and decrease service calls.

* FRONT OF THE LINE SERVICE * PARTS DISCOUNT * SEASONAL TUNE-UPS *

Spring Seasonal Tune-Up

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|---|---|
| <input type="checkbox"/> Check & Tighten Electrical Connections | <input type="checkbox"/> Check Electrical Circuits and AC Components |
| <input type="checkbox"/> Clean Evaporator Coil | <input type="checkbox"/> Check Duct System and Unit for Air Leaks |
| <input type="checkbox"/> Calibrate T-Stats | <input type="checkbox"/> Ensure System is Operating Properly |
| <input type="checkbox"/> Foam Clean Condenser Coil | <input type="checkbox"/> Check AC System Safety Devices |
| <input type="checkbox"/> Check and Oil Motors | <input type="checkbox"/> Check System Temperatures |
| <input type="checkbox"/> Clean Condensate Drain | <input type="checkbox"/> Check Condensate Drain for Leaks & Blockage |
| <input type="checkbox"/> Measure Voltage and Amps on Motors and Compressors | <input type="checkbox"/> Check System Pressure & Refrigerant (Freon) Levels |

Fall Seasonal Maintenance

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|---|---|
| <input type="checkbox"/> Check Electrical Circuits and Heat Components | <input type="checkbox"/> Check System Pressure & Refrigerant (Freon) levels |
| <input type="checkbox"/> Clean Flame Sensor | <input type="checkbox"/> Check System in Defrost Mode |
| <input type="checkbox"/> Check Heat Strips to ensure operation | <input type="checkbox"/> Calibrate T-Stats |
| <input type="checkbox"/> Clean Burners | <input type="checkbox"/> Check Ignitor or Thermocouple (pilot light) |
| <input type="checkbox"/> Check and Oil Motors | <input type="checkbox"/> Check for Gas Leaks |
| <input type="checkbox"/> Check Safety Devices | <input type="checkbox"/> Check Heat Exchanger for cracks |
| <input type="checkbox"/> Check & Adjust System Temperatures | <input type="checkbox"/> Adjust Gas Pressure |
| <input type="checkbox"/> Check for Carbon Monoxide | <input type="checkbox"/> Check & Tighten Electrical Connections |
| <input type="checkbox"/> Measure Voltage and Amps on Motors and Compressors | <input type="checkbox"/> Check Duct System and Unit for Air Leaks |

Annual Maintenance Plan includes, but is not limited to, advertised check ups.